

**Form - IV (See rule 13)**  
**ANNUAL REPORT**

[To be submitted to the prescribed authority on or before 30<sup>th</sup> June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl. No.	Particulars		
1.	Particulars of the Occupier	:	<b>JEEWAN MALA HOSPITAL PVT LTD</b>
	(i) Name of the authorised person (occupier or : operator of facility)		<b>DR. NARESH JASWAL</b>
	(ii) Name of HCF or CBMWTF	:	<b>JEEWAN MALA HOSPITAL PVT LTD</b>
	(iii) Address for Correspondence	:	<b>67/1 NEW ROHTAK ROAD NEW DELHI - 110005</b>
	(iv) Address of Facility		<b>67/1 NEW ROHTAK ROAD NEW DELHI - 110005</b>
	(v) Tel. No, Fax. No	:	<b>0-9212651072, 011-47774242</b>
	(vi) E-mail ID	:	<b>admin@jmh.in</b>
	(vii) URL of Website		<b>www.jmh.in</b>
	(viii) GPS coordinates of HCF or CBMWTF		<b>-</b>
	(ix) Ownership of HCF or CBMWTF	:	<b>Private</b>
	(x). Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules	:	<b>Authorisation No.: DPCC/BMW/AUTH/NEW NO/2017/026731/5394 valid up to:- 25-06-2019 (Renewal applied)</b>
	(xi). Status of Consents under Water Act and Air Act	:	<b>Valid up to: 09-07-2018 (Renewal for Five years applied).</b>
2.	Type of Health Care Facility	:	
	(i) Bedded Hospital	:	<b>No. of Beds: 75</b>
	(ii) Non-bedded hospital	:	<b>N.A.</b>
	(Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other)		
	(iii) License number and its date of expiry		<b>N.A.</b>
3.	Details of CBMWTF	:	<b>SMS WATER GRACE BMW PVT LTD.</b>
	(i) Number healthcare facilities covered by CBMWTF	:	<b>N.A.</b>
	(ii) No of beds covered by CBMWTF	:	<b>N.A.</b>
	(iii) Installed treatment and disposal capacity of CBMWTF:	:	<b>Kg/day N.A.</b>
	(iv) Quantity of biomedical waste treated or disposed by CBMWTF	:	<b>----- Kg/day N.A.</b>

4.	Quantity of waste generated or disposed in Kg per annum (on monthly average basis)	:	<b>Yellow Category : 198</b> <b>Red Category : 233</b> <b>White: 43.4</b> <b>Blue Category : 74</b> <b>General Solid waste: N.A.</b>																																																
5	<b>Details of the Storage, treatment, transportation, processing and Disposal Facility</b>																																																		
	(i) Details of the on-site storage facility	:	<b>Size : 7foot 10 inch length / 4 foot weidth</b> <b>Capacity : 95 kg</b> <b>Provision of on-site storage : other provision</b>																																																
	disposal facilities		<table border="1"> <thead> <tr> <th>Type of treatment equipment</th> <th>No of units</th> <th>Cap acity Kg/ day</th> <th>Quantity treatedor disposed in kg per annum</th> </tr> </thead> <tbody> <tr> <td>Incinerators</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Plasma Pyrolysis</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Autoclaves</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Microwave</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Hydroclave</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Shredder</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Needle tip cutter or destroyer</td> <td></td> <td></td> <td>-</td> </tr> <tr> <td>Sharps encapsulation or concrete pit</td> <td></td> <td></td> <td>-</td> </tr> <tr> <td>Deep burial pits:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Chemical disinfection:</td> <td></td> <td></td> <td>-</td> </tr> <tr> <td>Any other treatment equipment:</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Type of treatment equipment	No of units	Cap acity Kg/ day	Quantity treatedor disposed in kg per annum	Incinerators				Plasma Pyrolysis				Autoclaves				Microwave				Hydroclave				Shredder				Needle tip cutter or destroyer			-	Sharps encapsulation or concrete pit			-	Deep burial pits:				Chemical disinfection:			-	Any other treatment equipment:			
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	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum.	:	Red Category (like plastic, glass etc.)  <b>SEND TO SMS WATER GRACE BMW PVT LTD</b>																																																
	(iv) No of vehicles used for collection and transportation of biomedical waste	:	<b>SEND TO SMS WATER GRACE BMW PVT LTD</b>																																																
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum		Quantity Where generated disposed Incineration Ash ETP Sludge  <b>N.A.</b>																																																
	(vi) Name of the Common Bio- ; Medical Waste Treatment Facility Operator through which wastes are disposed of		<b>SEND TO SMS WATER GRACE BMW PVT LTD</b>																																																

	(vii) List of member HCF not handed over bio-medical waste.		N.A.
6	Do you have bio-medical waste Management committee? If yes, attach minutes of the meetings held during the reporting period.		YES – MINUTES OF MEETINGS ATTACH
7	Details trainings conducted on BMW		
	(i) Number of trainings conducted on BMW Management		21
	(ii) number of personnel trained		12 DOCTORS, 65 STAFF NURSES, 21 HOUSE KEEPING STAFF.
	(iii) number of personnel trained at the time of induction		13
	(iv) number of personnel not undergone any training so far		NIL
	(v) whether standard manual for training is available?		YES
	(vi) any other information)		NIL
8	Details of the accident occurred during the year		
	(i) Number of Accidents occurred		1
	(ii) Number of the persons affected		1
	(iii) Remedial Action taken (Please attach details if any)		Attached
	(iv) Any Fatality occurred, details.		N.A.
9.	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?		N.A.
	Details of Continuous online emission monitoring systems installed		N.A.
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?		N.A.
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?		N.A.
12	Any other relevant information	:	N.A.

Certified that the above report is for the period from

**January 2018 to December 2018**

Date: 21 / 06 / 2019

Place: Delhi

Name and Signature of the Head of the Institution

**DR. NARESH JASWAL**  
CHIEF EXECUTIVE OFFICER  
JEEWAN MALA HOSPITAL  
67/1, NEW ROHTAK ROAD  
NEW DELHI-110005

Date: 27-01-19

**CIRCULAR**

Dear All,

This is to inform all the member that a meeting of BMW Management Committee will be held on-

Date: 29-01-19

Time: 2:00 pm






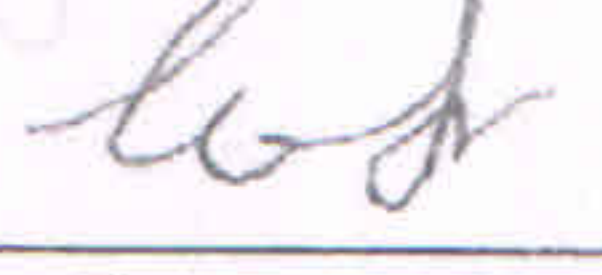
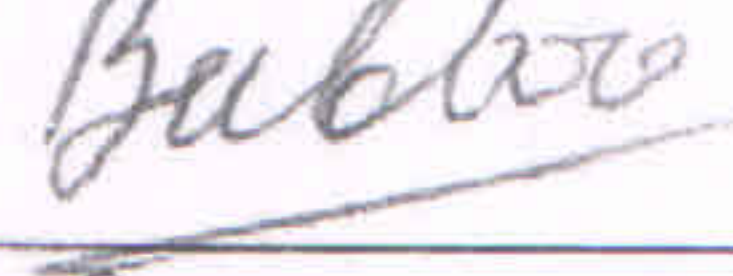
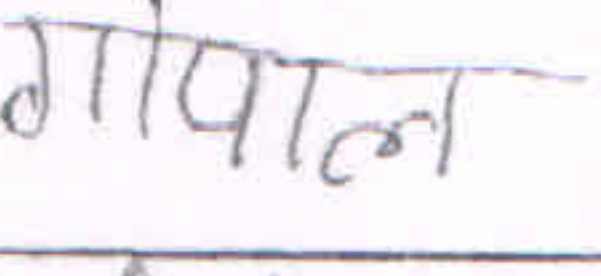


Place: CEO Office

The **Agenda** of this committee would be:-

- Status of implementation of bar code for BMW collection
- Incident if Needle stick injuries
- Status of BMW segregation

For any further information on the same please feel free to call the undersigned.  
Looking forward for your support as always.

Thanking You,  
With Best Regards,

Name	Designation in Organization	Designation in committee	Signature
Mrs. Supta	ICN	Chairperson	
Dr. Naresh Jaswal	CEO medical	Member	
Dr. Pankaj Shrivastava	DDO	Member	
Dr. Faizan Ahmad	HOD Quality	Member	
Mr. R. M Tiwari/ Mr. Rakesh	Manager on duty	Member	
Mr. Gaurav Jain	Admin Executive	Member	
Mr. Babloo	Security Supervisor	Member	
Mr. Gopal	Plumber	Member	
Mr. Shayam Sunder	OT Incharge	Member	
Mr. Suresh/Mr. Mahinder	H/K Supervisor on duty	Member	

  
**Dr. Naresh Jaswal-(CEO-Medical)**



Dated:29-01-19

**ATTENDANCE**

**“BMW Managment Committee”**

Name	Designation in Organization	Designation in committee	Signature
Mrs. Supta	ICN	Chairperson	
Dr. Naresh Jaswal	CEO medical	Member	
Dr. Pankaj Shrivastava	DDO	Member	
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Mr. Babloo	Security Supervisor	Member	
Mr. Gopal	Plumber	Member	
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Mr. Suresh/Mr. Mahinder	H/K Supervisor on duty	Member	

## Minutes of Meeting

### BMW Management Committee Meeting

Date: 29-01-19

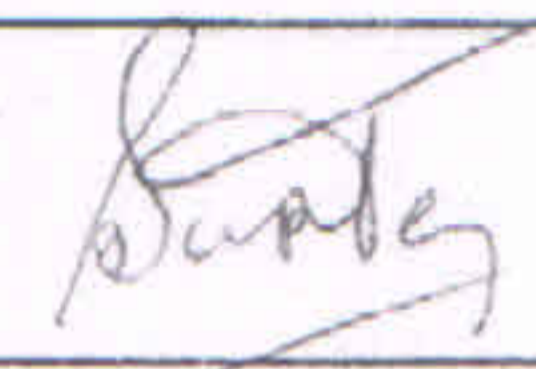




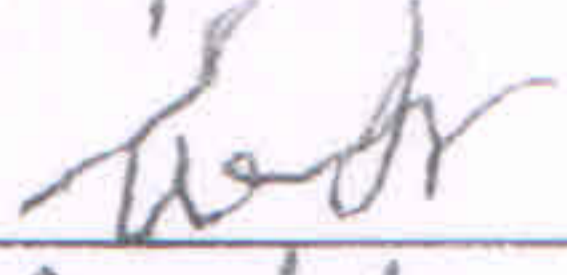
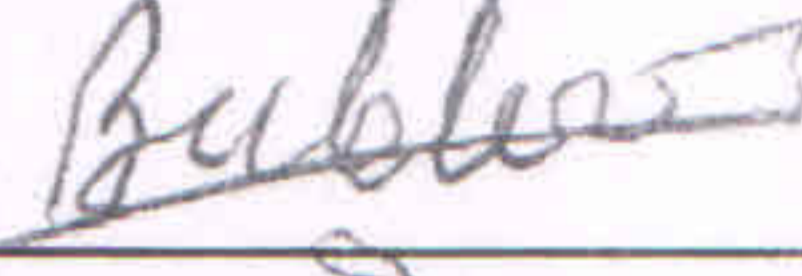
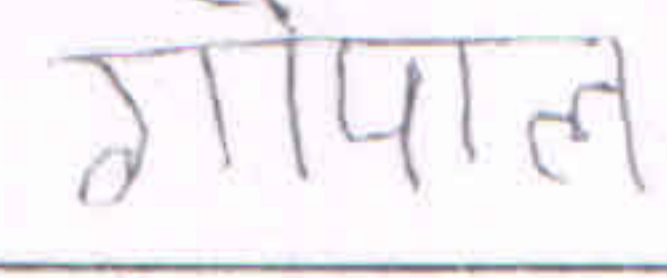
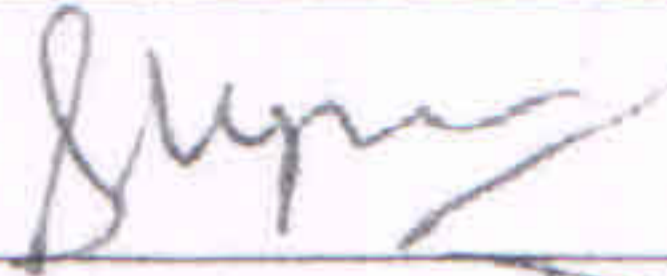

Time: 2:00 pm

Place: CEO Office

The Agenda of this committee would be:-

- Status of implementation of bar code for BMW collection
- Incident if Needle stick injuries
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#### Meeting was attended by:

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Mr. Babloo	Security Supervisor	Member	
Mr. Gopal	Plumber	Member	
Mr. Shayam Sunder	OT Incharge	Member	
Mr. Suresh/Mr. Mahinder	H/K Supervisor on duty	Member	

#### Discussion held in Meeting:

S N	Activity And Discussion	Responsible Person	Action Taken	Target Date	Status
1	Dr. Naresh asked about the last	All committee	Already closed	29-01-19	Closed



	meeting points. Mr. Supta said that all points has been closed.	members			
2	Dr. Naresh asked Mrs. Supta about the needle stick injury in last 6 month. She said that there is no such injury. Dr. Naresh asked Mrs. Supta to give more training and motivate the staffs.	Mrs. Supta	Mrs. Supta to give More training	29-01-19	Training is on going
3	Dr. Faizan said that there are many new staffs who have joined recently. The need more training. Dr. Naresh said that Mrs. Supta should take more training on BMW Management rule.	Mr. Supta	Mrs. Supta to train new nursing staffs	29-01-19	Training is on going

Approved by:  
Dr. Naresh jaswal  
(CEO-Medical)

Mrs. Supta Barbahuiya  
Infection Control Nurse  
(Chairperson of the Committee)

Date: 26-06-18

**CIRCULAR**

Dear All,

This is to inform all the member that a meeting of BMW Management Committee will be held on-

Date: 27-06-18

Time: 1:00 pm




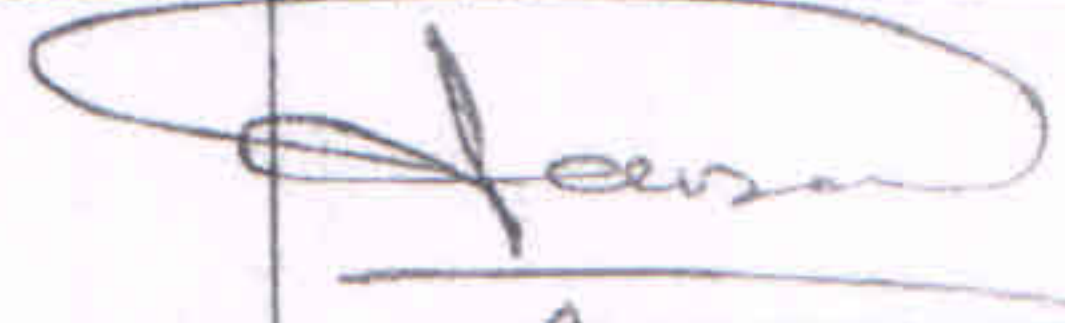


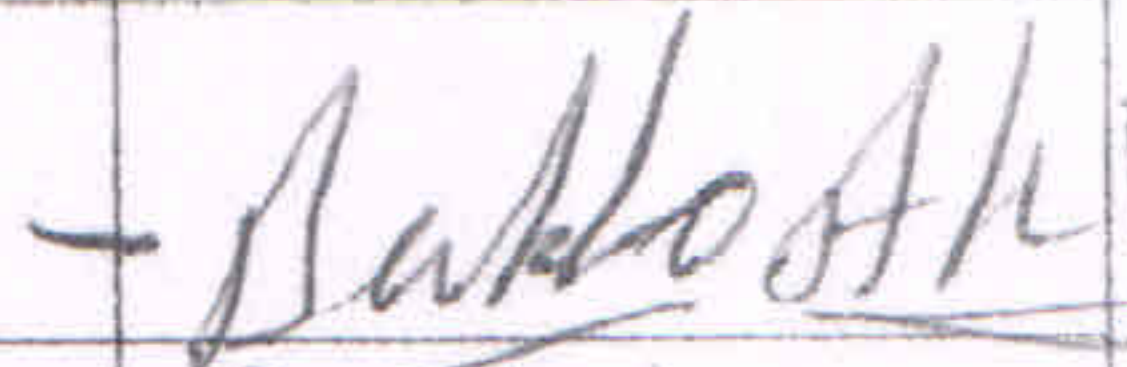
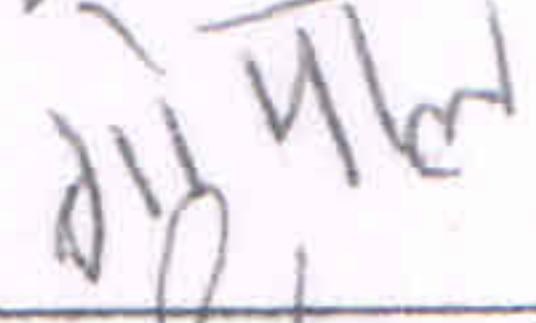
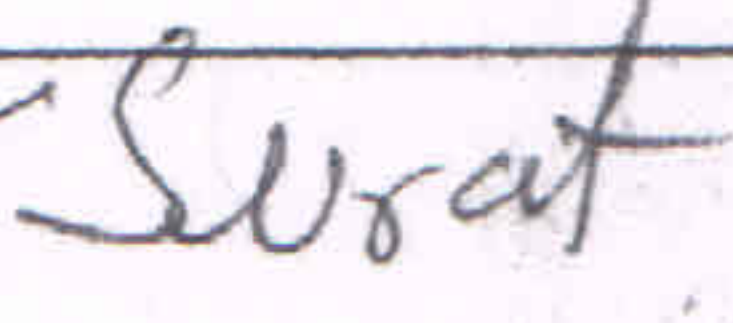
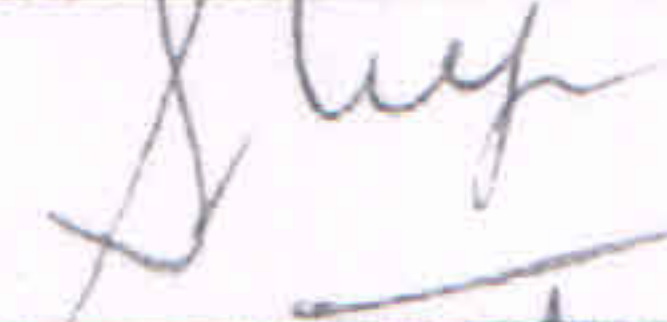
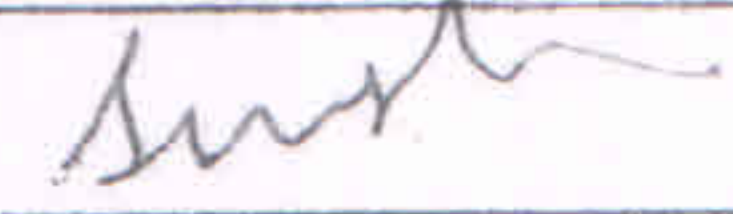
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The **Agenda** of this committee would be:-

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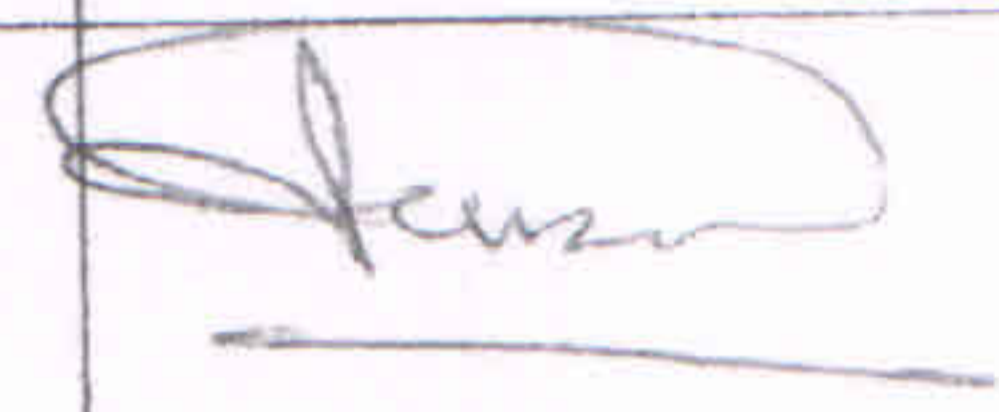

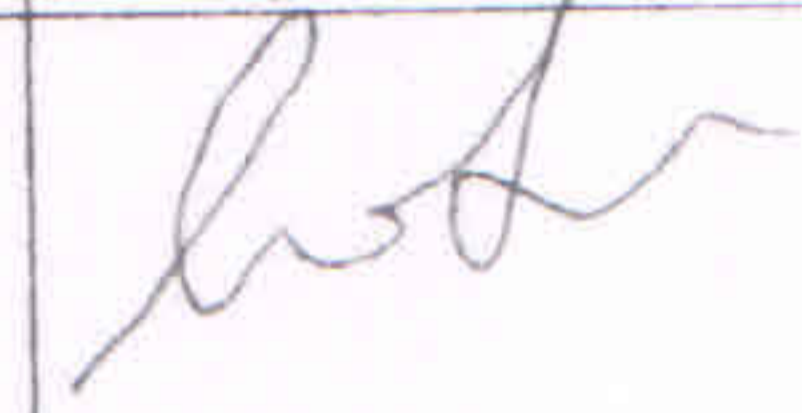
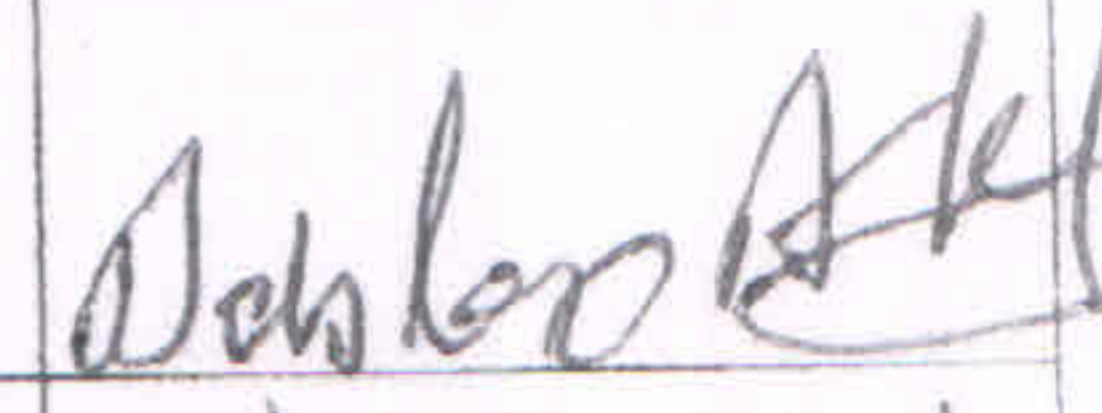
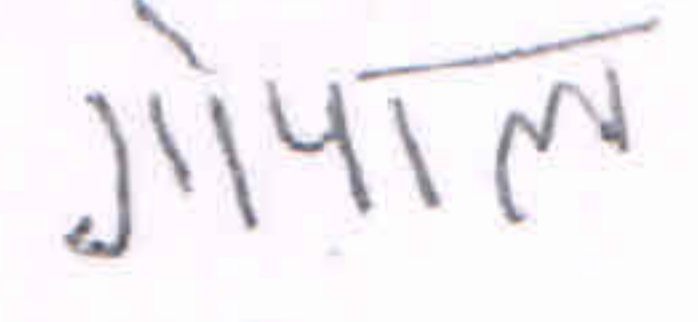
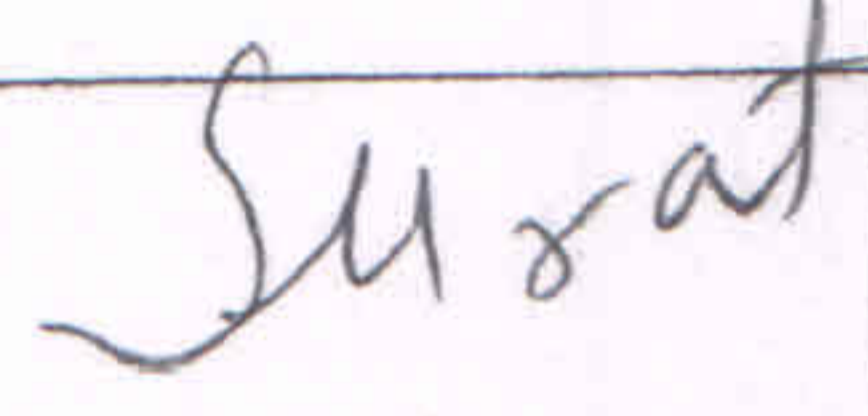
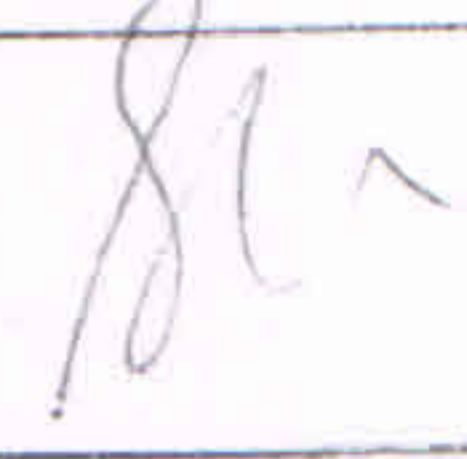

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Dr. Naresh Jaswal-(CEO-Medical)

Dated:27-06-18

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## Minutes of Meeting

### BMW Management Committee Meeting

Date: 27-06-18


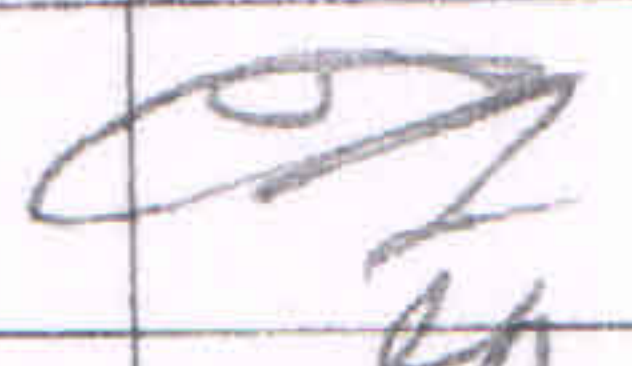
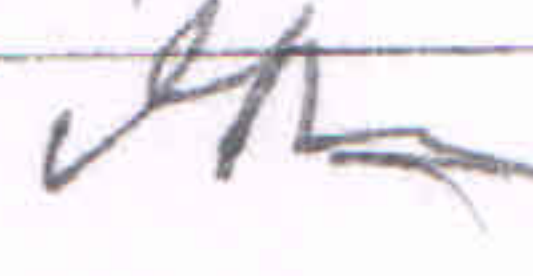

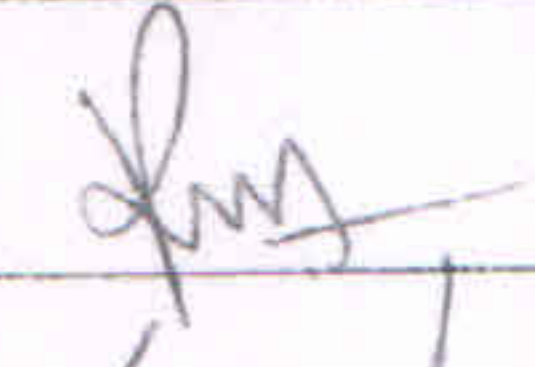
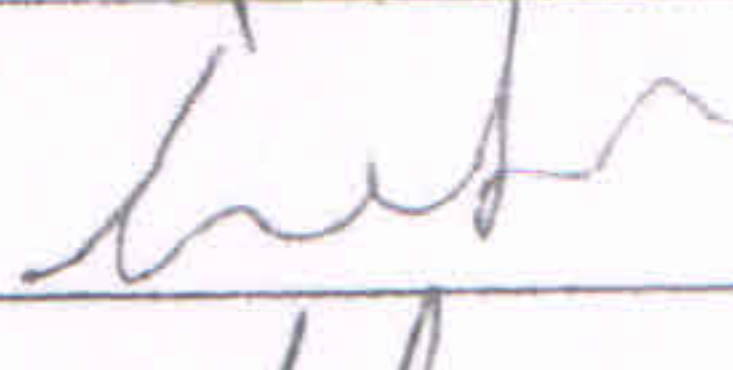
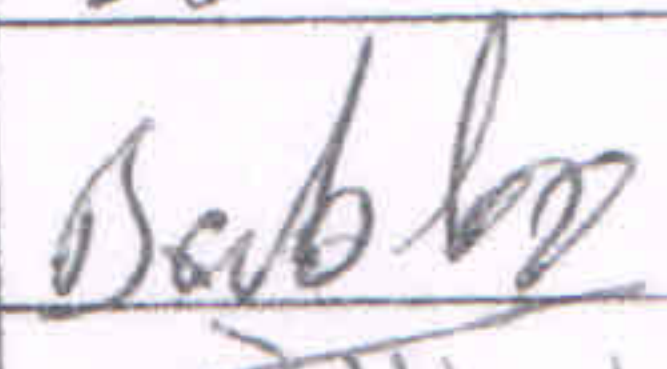
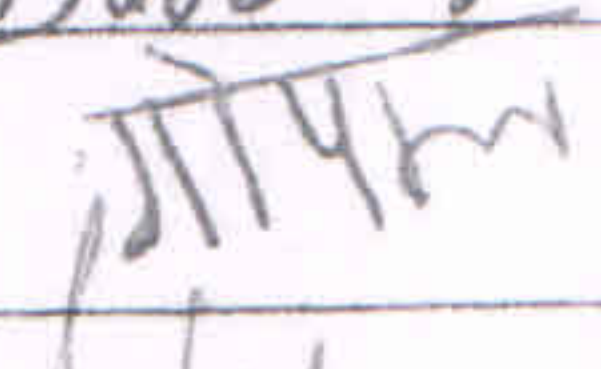
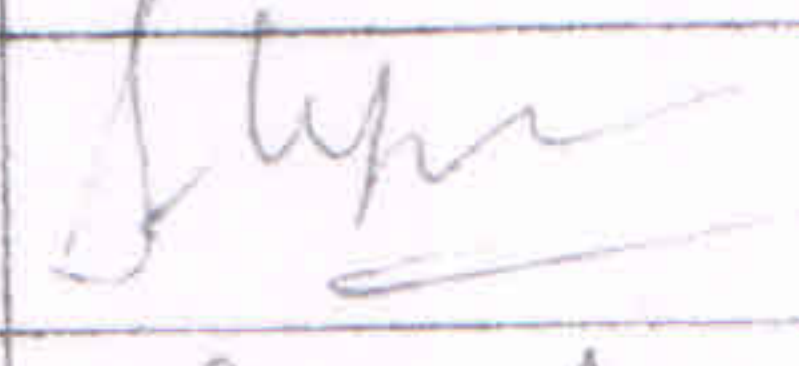

Time: 1:00 pm

Place: CEO Office

The Agenda of this committee would be:-

- Status of implementation of bar code for BMW collection
- Incident if Needle stick injuries
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#### Meeting was attended by:


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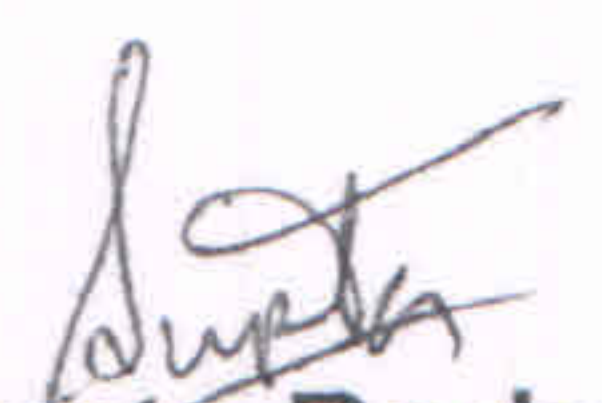
#### Discussion held in Meeting:

S N	Activity And Discussion	Responsible Person	Action Taken	Target Date	Status
1	Dr. Naresh asked Mr. Gaurav about implementation of Bar	Mr. Gaurav	Implementation of bar code system	Already completed	completed



	code system for Collection. Mr. Gaurav replied that revised quotation was received on 30-03-18 which was approved by Top management and PO for the same was prepared on 1/05/18 after approval from top management. He added that the bar code system was installed on 28-05-18.				
2	Dr. Naresh asked Mrs. Supta about the needle stick injury in last 6 month. Mrs. Supta said that there was 1 incident of Mr. Ravinder (Dialysis Technician) on 01-05-18 In which test were done and found negative. Dr. Naresh said although the incident has decreased as compared to last 6 month but still there is scope of improvement and asked Mrs. Supta to give more training on Needle stick injury/ Blood and body fluid exposure.	Mrs. Supta	Mrs. Supta to give training on Needle stick injury/ Blood and body fluid exposure	27-06-18	Training is on going
3	Mrs. Supta apprised the committee that our segregation has improved a lot and she is continuously giving the training to new staffs as well as old staffs	Mrs. Supta	Mrs. Supta to give training on BMW management	27-06-18	Training is on going

Approved by:   
**Dr. Naresh jaswal**  
(CEO-Medical)

  
**Mrs. Supta Barbahuiya**  
Infection Control Nurse  
(Chairperson of the Committee)



Ref. No. JMH/NSI/May-2018-16

Dated 10/05/2018

## Root Cause Analysis (RCA) Sheet

DATE:-10/05/2018

Time:-3PM [DIALYSIS DEPT]

Incident : NEEDLE STICK INJURY TECHNICIAN

**Brief description of Event:** At the time of dialysis, Mr.Ravindra technician dialysis dept got needle stick injury on the middle finger of Left hand.

**Incident as narrated by floor Manager:** [interview] Incident was informed to dialysis incharge by the Mr.Ravindra. While inserting needle in dialyses fistula, patient became apprehensive and slightly moved. Due to this.Mr.Ravinder got needle stick injury on the middle finger of his left hand

### Investigating Team:

1. Dr.Anish (RMO)
2. Mrs.Supta [Infection Control Nurse]

### Source of information/evidence gathered

- Interview with Mr.Ravindra.
- On site observation and inspection

### Conclusion from RCA team:

1. Carelessness shown by dialysis technician Mr.Ravindra. While doing dialysis as patient was little apprehensive and old, Extra caution was required while handling such patients.

### Corrective and preventive Actions as recommended by RCA Team:

S.No	Actionable point	Responsibility	Time line
1.	Training on Needle stick injury	Supta ICN	ASAP

Recognized as preferred Hospital by Rashtrapati Bhawan

JEEWAN MALA HOSPITAL PVT. LTD.

67/1, New Rohtak Road, New Delhi-110 005 (India) Tel. : 47774141, 23511474 -77 Fax : 011-47774242, 23670347

E-mail : info@jmh.in Website : www.jmh.in, www.gynaeendoscopy.in

CIN No. U74899DL1991PTC043833



### TRAINING RECORD

Date: 06/1/2018		Department: AIC	
Venue: Dialysis Room		Trainer Name: Supta Barbhuiya	
Duration: 4 PM - 5 PM		Trainer Designation: ICN	
Topic: How to prevent Needlestick injury		Trainer Signature: Supta	
S.No.	Name of the Employee / Trainee	Designation	Signature
1	Pankaj	Dialysis Tech	Pankaj
2	RAVINDRA	DIALYSIS TECH	Ravindra
3	Sanjay. Kumar	Dialysis Tech	Sanjay
4			
5			
6			
7			
8			
9			
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